

Minutes of the Commission On Aging Meeting

Garvey Center – Leonardtown, Maryland

Monday, July 28, 2008

**CALL TO ORDER**

Start Time: 1:00 p.m.

Location: Garvey Senior Center, Leonardtown, MD

Chaired By: Kathie Reich, Chairperson

**PRESENT**

**COA Members:** Sam Brown, Vicki Brown, Elfreda Mathis, David Mattingly, Kathie Reich, Sandra Wheeler

**Department of Aging Staff:** Jennie Page, Deputy Director; Stacie Prinkey, Client Account Specialist

**ABSENT**

**COA Members:** Sheral St. Clair, Florence Lanham, Patricia Woodburn

Department of Aging: Lori Jennings-Harris, Director; Dana DiGregorio, Sr. Administrative Coordinator

**GUEST**

Alice Allen, Division Manager – Senior Center Operations

**APPROVAL OF AGENDA**

Motion to approve agenda was made by Elfreda Mathis and was seconded by Sam Brown; the Commission agreed.

**APPROVAL OF MINUTES**

Motion to approve June 2008 meeting minutes was made by Elfreda Mathis, and was seconded by Sam Brown; the Commission agreed.

**GUEST SPEAKER**

**Alice Allen, Division Manager - Senior Center Operations:**

- Alice Allen, Manager, Senior Center Operations, attended this Commission On Aging meeting to provide information about the Garvey, Loffler and Northern Center activity and meal schedules.
- Alice Allen answered questions from the Commission members and provided packets of meal, calendar and activity information to the Commission members.

## **OLD BUSINESS**

### **Vivian Ripple Medical Adult Day Center Capital Improvement Project:**

- Elfreda Mathis gave an overview to Kathie Reich of last month's meeting discussion of the Capital Improvement Project. It was agreed by Commission members that Kathie Reich would draft the letter of needs to be presented to the County Commissioners. Jennie Page provided the Commission with a breakdown of the funds needed to make these improvements. Members stated that the letter to be presented should include priorities for the revitalization improvements to the Vivian Ripple Adult Day Services Center. Top priority would be the electrical wiring; second, food preparation; third, window replacements and the revitalization would be the last to be completed. Elfreda Mathis recommended contacting Recreation and Parks, which is housed in the opposite side of the building, to see if any subsidized help could be offered with the improvement project.

### **Update on Friends of Ripple Projects:**

- Commission member Sam Brown informed members that the process is proceeding for incorporating the Friends of Ripple through the state of Maryland and he has also applied for a federal tax I.D. number.
- Sam Brown informed members that a refrigerator was purchased for the employees and bingo prizes were purchased for the center. Renovation of craft area is scheduled for Spring 2009.
- Friends of Ripple had several new memberships and total membership is now at 17. Meetings are scheduled for the first Tuesday of every month at 3:00 p.m. at the Ripple Center.
- Sam Brown stated that he has inquired with the Hollywood Volunteer Fire Department to hold future meetings there. He is waiting for a reply.

### **Department of Aging – Image and Education:**

- The Department of Aging is still moving towards developing different avenues of advertising and education regarding the Department of Aging as well as the Vivian Ripple Medical Adult Day Center. Jennie Page informed the Commission that a commercial will be televised on the local cable network regarding the Senior Rides Program and it will start this month.

### **St. Mary's County Website:**

- Commission members expressed concerns of incorrect information for the Commission On Aging on the St. Mary's County website. Jennie Page will look

into having the corrections made and the website updated. Any future changes to be made were asked to go through Dana DiGregorio.

**Home Delivered Meals Contract:**

· The Department of Aging has reviewed the bids for the Home Delivered Meals Contract and is anticipating an award to be announced by the end of the week.

**Capital For A Day (July 17, 2008):**

· Gloria Lawlah, Secretary for the Maryland Department of Aging, and her staff member Donna Smith visited the Garvey Senior Center answering questions regarding the future of our centers. Secretary Lawlah visited the Vivian Ripple Adult Day Services Center and presented Lori Jennings-Harris with a contact name for inquiring about funds for improvements of the Ripple Center.

**NEW BUSINESS**

**Appointments to Commission On Aging:**

· Commission On Aging members Patricia Woodburn, Florence Lanham and Sheral St. Clair's appointment to the Commission on Aging expired on 6/30/2008. All three members were reappointed to the Commission and their second term will expire on 6/30/2011.

· An application for a new Commission On Aging member was rejected due to an administrative error. Katie Reich suggested to the Commission that the application be resubmitted to the Board of County Commissioners for consideration. Patricia Woodburn motioned to resubmit application and David Mattingly seconded.

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**DIRECTORS REPORT**

· Jennie Page, Deputy Director for the Department of Aging, stated that the area plan was completed. The Area Plan was reviewed by Kathie Reich and sent to the Maryland Department of Aging.

**PERSONNEL CHANGES**

· There are no personnel changes at this time.

**NEXT MEETING**

The next meeting will be held on Monday, August 25 at 1:00 p.m. at the Garvey Senior Activity Center.

**ADJOURNMENT**

Sandra Wheeler made the motion to adjourn the meeting, and Sam Brown seconded the motion. The Commission agreed. The meeting adjourned at 3:10 p.m.

Prepared by:

Stacie Prinkey

Client Account Specialist